

## CLAIM OR CLAIMS

I claim:

1. A guide tool of solid composition for organizing and identifying a plurality or pluralities of wires or cables, said guide tool comprising:

- (a) an arch at the bottom edge of said guide tool;
- (b) a plurality of openings arranged in a spaced apart curvilinear relationship; and
- (c) a concavity in said solid composition,

wherein said arch, said openings, and said concavity are spatially arranged on said solid composition so that a plurality of wires or cables may be inserted through said openings and a bundle of wires or cables may simultaneously pass through said arch.

2. The guide tool claimed in Claim 1, wherein said openings are arranged on a curve with its center of curvature substantially in alignment with the center of said arch.

3. The guide tool claimed in Claim 1, wherein said guide tool is substantially square in shape.

4. The guide tool claimed in Claim 3, wherein said guide tool has a width and length of approximately 4 inches.

5. The guide tool claimed in Claim 1, wherein each said opening has a sufficient diameter such that a cable or wire may pass therethrough.

6. The guide tool claimed in Claim 5, wherein each said opening has a diameter between .25 inches and .5 inches.

7. The guide tool claimed in Claim 1, wherein said arch is the shape of a half-circle and is large enough to allow a bundle of wires or cables to pass through.

8. The guide tool claimed in Claim 1, wherein said arch is approximately .75 inches from said openings.

9. The guide tool claimed in Claim 1, wherein said concavity in said solid composition is located between said arch and said openings.

10. The guide tool claimed in Claim 9, wherein said concavity is a supporting means for said guide tool.

11. The guide tool claimed in Claim 1, wherein said solid composition is made of a strong, flexible material, such as plastic.

12. A process for managing and organizing a plurality or pluralities of wires or cables, said process comprising the steps of:

- (a) providing a guide tool of solid composition for organizing and identifying a plurality or pluralities of wires or cables, wherein said guide tool comprises an arch at the bottom of said guide tool, a concavity in said solid composition, and a plurality of openings arranged in a curvilinear spaced apart relationship on said guide tool;
- (b) placing an initial plurality of wires or cables through said openings in said guide tool;
- (c) pulling said initial plurality of wires or cables through said openings a predetermined distance;
- (d) sliding said guide tool along said initial plurality of wires or cables such that said initial plurality of wires or cables passes through said openings in said guide tool; and
- (e) removing said initial plurality of wires or cables from said openings of said guide tool;

13. The process claimed in Claim 12, wherein after placing said initial plurality of wires or cables through said openings, each opening contains up to one wire or cable and unused openings remain empty.

14. The process claimed in Claim 12, wherein after step (e), the following steps are included:

- (f) placing a subsequent plurality of wires or cables through said openings in said guide tool;
- (g) pulling said subsequent plurality of wires or cables through said openings a predetermined distance;
- (h) sliding said guide tool along said subsequent plurality of wires or cables such that said subsequent plurality of wires or cables pass through said openings on said guide tool; and

(i) removing said subsequent plurality of wires or cables from said openings of said guide tool.

15. The process claimed in Claim 14, wherein after placing said subsequent plurality of wires or cables through said openings, each opening contains up to one wire or cable and unused openings remain empty.

16. The process claimed in Claim 14, wherein said process includes securing said initial plurality of wires or cables in a bundle as said guide tool slides along said initial plurality of wires or cables.

17. The process claimed in Claim 14, wherein said process includes providing a means for maintaining the identity of said initial or subsequent plurality of wires or cables, which have a unique identity and which can be ordered according to their identity.

18. The process claimed in Claim 17, wherein said process includes placing said initial or subsequent plurality of wires or cables through said openings such that the lowest wire or cable, according to the identity of said wires or cables, is placed through either the leftmost or rightmost opening and each next consecutively ordered wire or cable is placed through each next consecutive opening in order until all wires or cables have been placed through openings in said guide tool.

19. The process claimed in Claim 18, wherein said process includes removing said initial or subsequent plurality of wires or cables from said openings of said guide tool such that the wire or cable located in either the leftmost or rightmost opening in said guide tool is removed first and each wire or cable located in each next consecutive opening is removed in order until all of the wires or cables have been removed from said guide tool.

20. The process claimed in Claim 16, wherein said process includes guiding said subsequent plurality of wires or cables with said guide tool such that said subsequent plurality of wires or cables is guided substantially along the same path as said bundle of said initial plurality of wires or cables.

21. The process claimed in Claim 20, wherein said process includes sliding said guide tool such that said bundle of said initial plurality passes through said arch of said guide tool.

22. The process claimed in Claim 21, wherein said process includes securing said subsequent plurality of wires or cables around said bundle of said initial plurality of wires or cables as said guide tool slides along said subsequent plurality of wires or cables.

23. The process claimed in Claim 22, wherein said process includes repeating said process for any remaining plurality or pluralities of wires or cables.